

AISC Certification – Remote Assessment Plan

You **must** be able to have the following documents / information available for discussion and review during the scheduled remote assessment.

207-16 Reference	Current Quality / Safety Management System (QMS/SMS) Procedures and Records for ALL Erectors
*sampled project	<p>Information for at least one active project(s)/job(s) which needs to be representative of the AISC certifications and endorsements you are seeking to achieve. This may require more than one sampled project/job to ensure that we review work that is representative of <u>ALL</u> of the AISC certifications and endorsements that you have applied for. Please review the Supplemental Program Requirements for more information regarding active work. The following information, at a minimum, will be reviewed:</p> <ul style="list-style-type: none"> ● Name / job number ● Brief scope of work ● Specified welding code and process used ● Specified bolting code and joint types
1.5.1 / 5.5.9	<ul style="list-style-type: none"> ● Quality and safety related goal(s) and any associated records that demonstrate the achievement level(s)
1.5.2 / 5.5.2	<ul style="list-style-type: none"> ● Management Review records
1.5.4	<ul style="list-style-type: none"> ● Records that demonstrate your QCI's qualifications such as but not limited to a resume, biography and any certifications / accreditations and or training records. This should reflect at least one individual who performed inspections for the *sampled project
1.6	<ul style="list-style-type: none"> ● Procedure for Construction Document Review and Communication ● Records that demonstrate that a contract review has taken place for the *sampled project
1.8.1	<ul style="list-style-type: none"> ● Procedure addressing revisions to the Quality Management System ● Evidence that demonstrates the identification of revisions for documented procedures within the Quality Management System
1.8.2	<ul style="list-style-type: none"> ● Erection drawing for the *sampled project
1.10.1 / 5.10	<ul style="list-style-type: none"> ● Procedure that addresses the required purchasing data ● Evidence of written purchasing documents for materials / services purchased for the *sampled project ● Evidence of Certificates of Conformance for welding electrodes used on the *sampled project ● Evidence of SDSs for purchased electrodes
10.2	<ul style="list-style-type: none"> ● Procedure that addresses subcontractor / supplier evaluations ● Evidence of documented evaluations for subcontractors / suppliers used in 1.10.1
1.12.1	<ul style="list-style-type: none"> ● Procedure for Welding

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	<ul style="list-style-type: none"> ● Welder qualification records for a welder who welded on the *sampled project ● Records to confirm “period of effectiveness” has not been exceeded for the submitted welder ● WPS used by the welder on the *sampled project
1.12.2	<ul style="list-style-type: none"> ● Procedure for Bolting ● PIV records for *sampled project where field bolting was performed
1.12.3	<ul style="list-style-type: none"> ● Procedure for Material Preparation for Application of Coatings
1.12.4	<ul style="list-style-type: none"> ● Procedure for Coating Application
1.12.5	<ul style="list-style-type: none"> ● Procedure for Equipment Maintenance ● Evidence of performing maintenance to equipment according to the procedures
1.13	<ul style="list-style-type: none"> ● Procedure for Inspection and Testing ● Final Inspection records for the erected members shown on the erection drawing for the *sampled project
1.14	<ul style="list-style-type: none"> ● Procedure for Calibration of Inspection, Measuring and Test Equipment ● Equipment list for inspection, measuring and test equipment ● Calibration records for inspection, measuring and test equipment which includes welding machines/meters
1.15	<ul style="list-style-type: none"> ● Procedure for Control of Nonconformances including ● Nonconformance log and / or most recent nonconformance report
1.16 / 5.16	<ul style="list-style-type: none"> ● Procedure for Corrective Action ● Evidence of documented corrective actions for any nonconformities discovered during the internal quality and safety management system
1.18 / 5.18	<ul style="list-style-type: none"> ● Training records for a project manager, field supervisor, welder, safety management ● Safety Training records
1.19 / 5.19	<ul style="list-style-type: none"> ● Procedure for Internal Audit of the Quality and Safety Management Systems ● Internal Audit records
5.5.8	<ul style="list-style-type: none"> ● A Safety Manual that contains the following information: <ul style="list-style-type: none"> ○ (a) Safety policy statement ○ (b) Identification of the individual responsible for the safety management system ○ (c) Safety and health inspections ○ (d) Incident investigation ○ (e) Hazard prevention and control ○ (f) Safety and health training ○ (g) Personal protective equipment

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	<ul style="list-style-type: none"> ○ (h) Hazard communication ○ (i) Lockout/tagout ○ (j) Respiratory protection ○ (k) Fall protection ● Safety inspection records from the *sampled project
5.20	<ul style="list-style-type: none"> ● Erection Plan for the *sampled project
5.21	<ul style="list-style-type: none"> ● Safety Plan for the *sampled project
5.22	<ul style="list-style-type: none"> ● Records that demonstrate that required written notification was received prior to commencing steel erection.
Supplemental Program Requirement Reference	Current Quality / Safety Management System (QMS/SMS) Procedures and Records for Erectors with the Noted Endorsement(s)
SE3.1 and SE3.4 (SEE Only)	<ul style="list-style-type: none"> ● Procedure describing the plan to meet Protected Zone requirements in AISC 341-16 and AISC 358-16 for welding. ● Welder qualification record for at least one welding operator in accordance with AWS D1.8 ● Records to confirm “period of effectiveness” has not been exceeded for the submitted welder ● WPS and PQR (as applicable) in accordance with AWS D1.8
SE3.1 (SEE Only)	<ul style="list-style-type: none"> ● Procedure describing the plan to meet the bolted joint requirements in AISC 341-16, D2.2(d)
SE4.1 and SE4.3 (MEE Only)	<ul style="list-style-type: none"> ● Procedure for the installation of metal deck ● Welder qualification required for at least one welding operator in accordance with AWS D 1.3 ● Records to confirm “period of effectiveness” has not been exceeded for the submitted welder ● WPS / PQR in accordance with AWS D1.3
SE5.1 and SE5.3 (BEE Only)	<ul style="list-style-type: none"> ● Procedure for the erection of steel bridges that includes welding ● Welder qualification records for at least one welding operator in accordance with AWS D 1.5 ● Records to confirm “period of effectiveness” has not been exceeded for the submitted welder ● WPS / PQR in accordance with AWS D1.5
SE5.1 and SE5.4 (BEE Only)	<ul style="list-style-type: none"> ● Procedure for the erection of steel bridges that includes bolting that complies with Appendix D of the AASHTO/NSBA S10.1, Steel Bridge Erection Guide Specification, for Field Rotational Capacity Testing